



Eden Academy Trust Coronavirus (Covid-19) Pandemic Risk Assessment

School		Version	12.1
Assessor		Date	18 th January 2021

Underlying principles based on current HMG guidance

The current guidance from the DfE (7th January 2021) states:

“We want children and young people in special schools, including residential special schools, and special post-16 institutions to continue to receive high-quality teaching and specialist professional support. This is because we know that children and young people with special educational needs and disabilities (SEND), and their families, can be disproportionately impacted by being out of education...”

Special schools should continue to welcome and encourage pupils to attend full-time where the parent/carer wishes for their child to be able to attend.

On occasion special schools may encounter circumstances where they cannot provide their usual interventions and provision at adequate staffing ratios, or with staff with vital specialist training. In these circumstances they should seek to resume as close as possible to the child or young person’s specified provision as soon as possible. Pupil level risk assessments, which were used last spring, should not be used to filter children and young people in or out of attendance, but could be helpful to prioritise the provision a child or young person can get if full time provision for all is not possible.”

Eden Context

All pupils at Eden schools have learning disabilities and most have significant and profound difficulties. Many pupils require significant personal contact with teaching staff. It is acknowledged that strict adherence to the 2m or 1m+ metre rule (depending on context) is not always going to be possible.

Eden schools will adopt protective measures in a way that:

- addresses the risks identified in this risk assessment
- work for the setting and the individual, often complex, needs of the children and young people they teach
- allows them to deliver a broad and balanced curriculum, including full educational and care support for pupils and students within the constraints outlined above
- in the spirit of co-production, risk assessments for children and young people with education, health and care (EHC) plans involve parents and incorporate the views of the child or young person over 16

System of controls

This is the set of actions schools must take.

Prevention

1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, or those who have been advised to self-isolate by NHS Test and Trace, do not attend school
2. Where recommended, the use of face coverings in schools – *Note that exemptions apply for certain groups of individuals including those who cannot put on, wear or remove a face covering because of a physical impairment or disability, illness or mental health difficulties speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate*
3. Clean hands thoroughly more often than usual
4. Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach
5. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents
6. Minimise contact between individuals and maintain social distancing wherever possible
7. Where necessary, wear appropriate personal protective equipment (PPE) in specific circumstances
8. Always keeping occupied spaces well ventilated

Response to any infection

9. Engage with the NHS Test and Trace process
10. Manage confirmed cases of coronavirus (Covid-19) amongst the school community
11. Contain any outbreak by following local health protection team advice

Summary of risks and links to the DfE’s planning framework

Ref.	Risk	Page	Planning framework theme(s)
1.	Safeguarding arrangements		
2.	Inadvertent transmission to others through being on site		Health & safety: Mixing, Distancing & Hygiene Remote education
3.	Risk of increased transmission due to pupil journeys to and from school		Transport
4.	Risk of increased transmission due to staff journeys to and from school		Transport

Ref.	Risk	Page	Planning framework theme(s)
5.	Unable to achieve and/or maintain social distancing		Health & safety: Distancing
6.	Use of communal areas - toilets, corridors, sports halls, dining hall, outdoor spaces, staff room, offices		Health & safety: Mixing, Distancing & Hygiene
7.	Play activities		Health & safety: Mixing, Distancing & Hygiene Curriculum
8.	Outdoor education on-site and off-site visits		Curriculum
9.	Practical food activities, including dining		Health & safety: Mixing & Distancing Curriculum
10.	Personal care activities		Health & safety: Distancing & Hygiene
11.	Personal protection and PPE		Health & safety: Hygiene
12.	Personal hygiene		Health & safety: Hygiene
13.	A pupil or member of staff displaying symptoms of coronavirus whilst at school		Health & safety: Hygiene & Outbreaks
14.	Confirmed case(s) of coronavirus (COVID-19) amongst the school community		Health & safety: Hygiene & Outbreaks Remote education
15.	Local outbreak		Health & safety: Outbreaks
16.	Staff member or pupil becomes ill at school which is non-Covid related		Health & safety: Hygiene & Outbreaks
17.	Pupil wellbeing		Curriculum
18.	Staff wellbeing		Workforce
19.	Lack of appropriate staff to provide in-school education in a safe and controlled manner		Workforce
20.	First aid provision		Health & safety: Hygiene
21.	Use of alcohol based hand sanitiser		Health & safety: Hygiene
22.	Cleaning/exposure to virus on objects/surfaces		Health & safety: Hygiene
23.	School reopening additional buildings or parts of the schools following partial or full closure and lack of statutory testing and/or maintenance		Health & safety: Hygiene
24.	Inability to operate emergency systems or procedures		Health & safety: Hygiene

Ref.	Risk	Page	Planning framework theme(s)
25.	Performing arts provision – music and singing		Curriculum
26.	National lockdown		Health & safety: Mixing & Distancing Curriculum

Risk assessment

Ref.	Risk	Who might be affected	How might they be affected?	Inherent risk (L, M, H)	Current control measures (what are we doing to control the risk)	Reference documents	Who carries out actions?	When needed by?	Residual risk (L, M, H)
1.	Safeguarding arrangements	Pupils	Signs and abuse are not identified and followed up leading to a child coming to harm	Medium	<ul style="list-style-type: none"> Normal safeguarding procedures will apply for in-school provision, reflecting any changes from the latest 'Keeping children safe in education' statutory guidance Procedures set out in the Covid appendix to the Child Protection(Safeguarding) Policy will continue to apply where necessary. This appendix, and associated arrangements, will also continue to apply where a child is not in school and receiving at-home support. The safeguarding hub will continue to monitor the effectiveness of the arrangements and amend if necessary 	<ul style="list-style-type: none"> Eden's Child protection & safeguarding Policy Covid appendix to the Eden Child Protection Policy – December 2020 Keeping children safe in education Coronavirus (COVID-19): safeguarding in schools, colleges, and other providers Contingency framework: education and childcare settings (excluding universities) 	All staff	Ongoing	Low
2.	Inadvertent transmission to others through being on site <i>See also sections relating to specific aspects of operations and</i>	Staff, pupils, and visitors	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions;	High	<p>Staff and children</p> <ul style="list-style-type: none"> Pupils, staff and other adults do not come into school if they have coronavirus (COVID-19) symptoms, or have tested positive in at least the last 10 days or have been advised to self-isolate by NHS Test and Trace, and ensuring anyone displaying those symptoms on arrival or developing those symptoms during the school day is sent home 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings Check if you or your child has coronavirus symptoms 	All staff, pupils, parents, contractors, and other visitors	Ongoing	Medium

	<i>testing arrangements</i>		serious respiratory illness; death		<ul style="list-style-type: none"> Where other members of a staff member or child's household (including any siblings) displays symptoms, should self-isolate for 10 days from the day after contact with the individual who tested positive <p>Staff specific</p> <ul style="list-style-type: none"> Declaration to be signed by all staff confirming their commitment to the maintenance of a Covid secure school Staff continue with the Covid-secure procedures on arrival at school each day and familiarise themselves with the protocols if they become symptomatic Discussions will take place with individuals who were considered to be clinically extremely vulnerable with regard to maintaining social distancing in accordance with current guidance and may need to be re-deployed into alternative roles where they can socially distance. Individual discussions, where appropriate, with staff at comparatively increased risk from coronavirus (COVID-19) <p>Pupil specific</p> <ul style="list-style-type: none"> a small number of pupils and students who will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19) some pupils no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school in September (usually at their next planned clinical appointment) – see guidance note from the Royal College of Paediatrics and Child Health Continued home-based/remote education and support will be provided in these cases Home/school agreement in place for each pupil before they come back into school specifying the parents'/carers' commitment to supporting a Covid secure school, particularly that pupils 	<ul style="list-style-type: none"> Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection Safe working in education, childcare and children's social care Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) COVID-19: cleaning of non-healthcare settings guidance. School-based operating procedures School-based therapy protocols Making Eden Academy schools 'Covid secure' Coronavirus (COVID-19): implementing protective measures in education and childcare settings Actions for schools during the coronavirus outbreak 			
--	-----------------------------	--	------------------------------------	--	---	---	--	--	--

					<p>do not come into the school if they have Covid19 symptoms, or have tested positive in at least the last 10 days.</p> <ul style="list-style-type: none"> • Staff carry out daily monitoring procedures for pupils and familiarise themselves with the protocols if they suspect a pupil is symptomatic. • Items brought into school or taken home by pupils should continue to be limited to essentials <p>Contractors</p> <ul style="list-style-type: none"> • Where it is necessary for contractors to visit the school, this should ideally be done when pupils and staff are not in school. Where this is not possible or practicable, contractors should adopt social distancing measures which will be clarified with them on arrival and abide by the Covid secure school measures • Contractors will not be allowed access without prior appointment. • Contractors should ensure that their own risk assessments have been updated in respect of current guidance and that these are available to the school as appropriate <p>Other visitors</p> <ul style="list-style-type: none"> • All visitors to the school should ideally have a prior appointment but must adopt social distancing measures which will be clarified with them on arrival and abide by the Covid secure school measures • A record should be kept of all visitors, with sufficient detail to support rapid contact tracing if required by NHS Test and Trace <p>The environment</p> <ul style="list-style-type: none"> • Schools will plan to minimise contact and maintain social distance as far as practicable. This will include consideration and appropriate implementation of: • Consistent groups (e.g. 'bubbles' or classes) to reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group 	<ul style="list-style-type: none"> • Staying alert and safe (social distancing) until 4 July • Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19 • COVID-19 - 'shielding' guidance for children and young people 			
--	--	--	--	--	---	---	--	--	--

					<ul style="list-style-type: none"> • Staff aiming to keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults • adaptations to the classroom to support distancing where possible. That might include moving unnecessary furniture out of classrooms to make more space, considering desk layout, and seating pupils side by side and facing forwards, rather than face to face or side on • the separation of groups as far as practicable, meaning that schools should avoid large gatherings such as assemblies or collective worship with more than one group • staggered break times and lunch times as far as practicable, and time for cleaning surfaces in the dining hall between groups • planning for how shared staff spaces are set up and used to help staff to distance from each other • appropriate measures for arriving at and leaving school, e.g. multiple access/egress points and staggered arrival/departure times • Each school has established and updated a robust cleaning regime indicating which areas need to be cleaned, the way they will be cleaned, the frequency, and who will carry out that cleaning. <p>Teaching and associated activities</p> <ul style="list-style-type: none"> • Specific protocols implemented to encompass class-based activities, toileting and personal care, cleaning and disinfecting, resources, home outreach, pupil and staff welfare, catering, and breaks • Similar protocols will be developed by the therapy teams • Teaching equipment such as pens, musical instruments should not be shared or where this is absolutely necessary, must be appropriately cleaned after each use. • For individual and very frequently used equipment, such as pencils and pens, staff and pupils should have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared 				
--	--	--	--	--	---	--	--	--	--

					<p>within the group; these should be cleaned regularly, along with all frequently touched surfaces. Resources that are shared between classes or bubbles, such as sports, art, library books and science equipment should be cleaned frequently and certainly between groups or rotated to allow them to be left unused for a period of 48 hours between use by different groups.</p> <ul style="list-style-type: none"> • Outdoor equipment should be more frequently cleaned, but it is not necessary for cleaning to take place between use by every group. <p>Training and development</p> <ul style="list-style-type: none"> • The Eden Academy has provided a package of training materials aimed at informing staff about the virus and how to mitigate its risk. The training has mandatory elements that provide clear guidance on infection control and hygiene protocols as well as refresher training at regular intervals as more information and advice emerges. Additional training will be provided for staff returning to school for the first time in September, and refresher training for all other staff • The Covid-19 support groups in each school will continue as a forum where staff can raise questions, report on any issues, and recommend new ways of working where appropriate. These groups include union membership including the Health and Safety reps <p>General</p> <ul style="list-style-type: none"> • Cleaning hands more often than usual and on arrival and before and after eating, sneezing, coughing - washing hands thoroughly for 20 seconds with soap and water and or use of alcohol hand rub or sanitiser. <p>School's arrangements for pupil groupings/bubbles</p> <ul style="list-style-type: none"> • School-based assessments will include information here regarding the operation of groups/bubbles in individual schools • 				
--	--	--	--	--	---	--	--	--	--

3.	Risk of increased transmission due to pupil journeys to and from school	Pupils, staff	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	Medium	<ul style="list-style-type: none"> • Pupils are brought into school by own parents/carers using their personal vehicle; no car sharing with children/parents or other families • Use of public transport discouraged except where absolutely necessary and use of face covering is now mandatory in addition to social distancing where possible • The approach to dedicated transport should align as far as possible with the principles underpinning the system of controls set out in this document and DfE guidance and with the approach being adopted for the school. Ideally these should include: <ul style="list-style-type: none"> - pupils being grouped together on transport, reflect the groups that are adopted within school wherever possible - use of hand sanitiser upon boarding and / or disembarking - additional cleaning of vehicles - organised queuing and boarding where possible - schools should support local authorities in promoting the use of face coverings on school transport and help them to resolve any issues of non-compliance <i>where appropriate</i> • Multiple entry points identified for parents/transport to minimise queueing in drop off areas • Routes, layouts, and congregation points reviewed, and measures introduced to aid circulation and social distancing. • Drop off/collection times may be staggered. • Staff briefed on the arrangements to be applied. 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings • School-based operating procedures • Coronavirus (COVID-19): safer travel guidance for passengers • Coronavirus (COVID-19): implementing protective measures in education and childcare settings • Transport to school and other places of education: autumn term 2020 	Staff, transport authorities, parents	Ongoing	Low
4.	Risk of increased transmission due to staff journeys to and from school	Staff, pupils	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	Medium	<ul style="list-style-type: none"> • Staff travel to school on foot, bicycle, motorcycle, or own car with walking or cycling encouraged if at all possible • Where car sharing is absolutely necessary, the use of facemasks is strongly encouraged • Where staff need to use public transport, the use of face coverings is now mandatory in addition to social distancing where possible 	<ul style="list-style-type: none"> • School-based operating procedures • Coronavirus (COVID-19): safer travel guidance for passengers 	All staff	Ongoing	Medium

5.	Unable to achieve and/or maintain social distancing	Staff, pupils, and visitors	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	High	<ul style="list-style-type: none"> • We recognise that many of our children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group • Groups should be kept apart from other groups where possible and older children should be encouraged to keep their distance within groups • Schools with the capability to do it should take steps to limit interaction, sharing of rooms and social spaces between groups as much as possible. • In addition, the following will be considered/implemented as appropriate: <ul style="list-style-type: none"> - Pupils encouraged in a developmentally appropriate way to adopt good hand and respiratory hygiene, to maintain suitable distancing and to report if they are unwell wherever possible. - Ongoing monitoring for symptoms amongst staff and pupils. - Enhanced cleaning regime. - Where possible the same teaching staff work with the same groups. This will involve pupils' normal teaching and support staff to ensure familiarity of their needs wherever possible - Where possible (and only where this is relevant), the same desks etc. are used by the same pupils/staff each day or they are cleaned between use. - Timetabling reviewed to stagger school activities (e.g. PE, outdoor learning, assemblies, break times, lunch, pick up/drop off) to reduce movements and incidence of group mixing, including parents. - Greater use of outdoor space and learning is used - Equipment use revised and measures to reduce simultaneous use with appropriate cleaning. - Where possible areas will be well ventilated, doors propped open, where safe to do so considering fire safety and safeguarding. - Protocols risk assessed in relation to positive handling 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings • Reopening guidelines for Eden Academy Schools • Making Eden Academy schools 'Covid secure' • School-based operating procedures • School-based therapy protocols • Coronavirus (COVID-19): implementing protective measures in education and childcare settings • Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) 	All staff	Ongoing	Medium
6.	Use of communal areas - toilets, corridors, sports halls, dining hall,	Staff, pupils, and visitors	Contracting coronavirus and/or passing onto others at	High	<ul style="list-style-type: none"> • The following will be considered as part of the school based protocols: 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings 	Head, SLT, Premises Manager,	Ongoing	Medium

	outdoor spaces, staff room, offices		home; exacerbation of existing medical conditions; serious respiratory illness; death		<ul style="list-style-type: none"> - Timetabling, so that groups are kept apart and movement around the school site kept to a minimum. While passing briefly in the corridor or playground is low risk, schools should avoid creating busy corridors, entrances and exits. - Staggered break times and lunch times (and time for cleaning surfaces in the dining hall between groups). Schools will consider children eating in their classrooms if this reduces potential transmission risks - Plan set-up and use of shared staff spaces to help staff to distance from each other. Use of staff rooms should be minimised - More frequent cleaning of rooms / shared areas that are used by different groups - Frequently touched surfaces being cleaned more often than normal - Class changeover/break times are staggered to reduce the level of circulation throughout school wherever possible - Circulation routes reviewed wherever possible - Arrangements are in place to ensure that toilets do not become crowded by limiting the number of pupils who use the facilities at one time and enhanced cleaning routines implemented - Practical activities can go ahead if equipment and spaces can be cleaned thoroughly - Outdoor sports will be prioritised where possible, and large indoor spaces used where it is not - Staff breaks are staggered to avoid congestion in the staff rooms or alternative arrangements for staff break times are considered including the use of outdoor space where applicable - Measures are applied within shared offices to implement social distancing where possible e.g. desks are organised so that colleagues are not facing each other within 2m, and options considered for working from home where this is possible. - Widening routes where possible - Removing unnecessary obstacles 	<ul style="list-style-type: none"> • Making Eden Academy schools 'Covid secure' • School-based operating procedures • COVID-19: cleaning of non-healthcare settings • Coronavirus (COVID-19): implementing protective measures in education and childcare settings • Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) 	Office Manager		
--	-------------------------------------	--	---	--	--	--	----------------	--	--

					<ul style="list-style-type: none"> - Signing and communications including markings and/or signage at entrances and movement intersections - Separate entry and exit routes and consider whether the layout of the school could lend itself to multiple exits and entrances which could be designated to different class groups/bubbles - Accommodate extended queuing using defined queue areas and signage if this is necessary - Arrangements for deliveries 				
7.	Play activities	Teaching staff and pupils	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	High	<ul style="list-style-type: none"> • Existing school play risk assessment has been reviewed against government advice and shared with staff. • Break times are staggered, to minimise the number of children and staff moving around the school at the same time or different parts of the schools are used to minimise groups being together • Outdoor play equipment will be cleaned more regularly. 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings • Making Eden Academy schools 'Covid secure' • School-based operating procedures • COVID-19: cleaning of non-healthcare settings 	Head, SLT, teaching staff, Premises Manager	Ongoing	Medium
8.	Outdoor education on-site and off-site visits	Staff, pupils, public	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	Medium	<ul style="list-style-type: none"> • Use of outdoor spaces will be maximised considering safeguarding, weather and general control measures listed in this risk assessment. • Use of outdoor spaces in the local area to support delivery of the curriculum may also be considered subject to the appropriate risk assessments and implementation of appropriate control measures 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings • Reopening guidelines for Eden Academy Schools • Making Eden Academy schools 'Covid secure' • School-based operating procedures 	Head, SLT, teaching staff	Ongoing	Low
9.	Practical food activities, including dining	All staff and pupils	Contracting coronavirus and/or passing onto others at home; exacerbation	High	<ul style="list-style-type: none"> • Strict hygiene rules must be adhered to if cooking with pupils. • School kitchens comply with the guidance for food businesses on coronavirus (COVID-19) • All trays and crockery will be cleaned via the dishwasher. 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings 	All staff	Ongoing	Low

			of existing medical conditions; serious respiratory illness; death		<ul style="list-style-type: none"> • Pupils and staff will sanitise their hands before choosing their food. • Kitchen waste to be disposed of as usual. 	<ul style="list-style-type: none"> • Making Eden Academy schools 'Covid secure' • School-based operating procedures • Guidance for food businesses on coronavirus (COVID-19) 			
10.	Personal care activities	Teaching and support staff and pupils	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	High	<ul style="list-style-type: none"> • Children who normally receive support from the school nurse will require an individual risk assessment to assess the requirements for delivery of that support including input from the parents/carers and healthcare professionals where appropriate. • Where a child already has routine intimate care needs that involves the use of PPE, the same PPE should continue to be used. The majority of staff will not require PPE beyond what they would normally need for their work. • PPE should be worn by staff caring for a child who has developed Covid-19 symptoms while they await collection if a distance of 2 metres cannot be maintained. • Arrangements are in place to ensure that adequate stocks of appropriate PPE are always available in school • Staff have been trained how to safely put on, take off and use PPE • PHE guidance on putting on and taking off PPE is followed by all staff undertaking personal care 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings • Making Eden Academy schools 'Covid secure' • School-based operating procedures • Coronavirus (COVID-19): implementing protective measures in education and childcare settings • Putting on PPE • Taking off PPE • Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) • Guidance on the specific steps that should be taken to care for children with complex medical 	All staff tasked with providing personal or intimate care	Ongoing	Medium

						needs, such as tracheostomies				
11.	Personal protection & PPE	Staff, pupils, and visitors	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	High	<ul style="list-style-type: none"> Individual risk assessments are carried out for each pupil before returning to school that specifically include an assessment of whether they require PPE and in what circumstances that PPE would be required (e.g. for toileting, feeding) Where a child already has routine intimate care needs that involves the use of PPE, the same PPE should continue to be used. PPE should be worn by staff caring for a child who has developed Covid-19 symptoms while they await collection if a distance of 2 metres cannot be maintained. All staff involved in the use of PPE with those pupils already requiring it, should undergo refresher training on how to use PPE. Training to be provided to all staff requiring PPE where they have not previously used it Arrangements are in place to ensure that adequate stocks of appropriate PPE are always available in school Staff know how to safely put on, take off and use PPE PHE guidance on putting on and taking off PPE is followed by all staff undertaking personal care Regularly check supplies of PPE and reorder in good time to maintain a stock for at least a two month period Ensure adequate bins are available Where adult-adult meetings/interactions have to happen in person and social distancing cannot be maintained, consideration could be given to asking people to wear face coverings. We would expect this to be very limited because of the size of our school populations and the procedures put in place in all schools to avoid pinch points/congestion etc. <ul style="list-style-type: none"> Pupils are currently exempt from wearing face coverings in school on the basis of a physical or mental illness or impairment or disability Staff are currently exempt from wearing face coverings in school on the basis of needing to <i>speak to or provide assistance to pupils who relies on lip reading, clear sound or facial expression to communicate</i> 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings Guidance for full opening: schools Making Eden Academy schools 'Covid secure' School-based operating procedures Coronavirus (COVID-19): implementing protective measures in education and childcare settings Putting on PPE Taking off PPE Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) Guidance on the specific steps that should be taken to care for children with complex medical needs, such as tracheostomies 	All staff tasked with providing personal or intimate care	Ongoing	Medium	

					<ul style="list-style-type: none"> Schools will have a process for removing face coverings when those who use face coverings arrive at school, and when face coverings are worn at school in certain circumstances and allow for adjustments to be made for those children and young people with SEND who may be distressed if required to remove a face covering against their wishes Visiting specialists, e.g. therapists, will be aware of the PPE most appropriate for their role 				
12.	Personal hygiene	Staff, pupils, and visitors	Others contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	High	<ul style="list-style-type: none"> The Eden Academy has provided a package of training materials aimed at informing staff about the virus and how to mitigate its risk. The training has mandatory elements that provide clear guidance on infection control and hygiene protocols as well as refresher training at regular intervals as more information and advice emerges. Additional training will be provided for staff returning to school for the first time in September, and refresher training for all other staff Staff, visitors and contractors to be reminded of the personal hygiene requirements Pupils will be reminded as above and supported to achieve this where necessary recognising that not all pupils will be able to self-manage personal hygiene, including hand washing regimes. Pupils with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative Some pupils with complex needs will struggle to maintain as good respiratory hygiene as their peers, for example those who spit uncontrollably or use saliva as a sensory stimulant. This will be considered in risk assessments in order to support these pupils and the staff working with them PHE guidelines on hand washing routines to be followed Posters around the school as appropriate 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings School-based operating procedures Coronavirus (COVID-19): implementing protective measures in education and childcare settings PHE Education Guidance Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) 	Staff, pupils, and visitors	Ongoing	Medium
13.	A pupil or member of staff displaying symptoms of coronavirus whilst at school	Staff, pupils, and visitors	Others contracting coronavirus and/or passing onto others at home; exacerbation of existing medical	High	<p>General</p> <ul style="list-style-type: none"> If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow 'Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings Reopening guidelines for Eden Academy Schools 	All staff	Ongoing	Medium

			conditions; serious respiratory illness; death		<p>for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 10 days from when the symptomatic person first had symptoms.</p> <ul style="list-style-type: none"> ➢ Home-based/remote education and support will be provided for pupils in these cases <ul style="list-style-type: none"> • Schools will ask parents and staff to inform them immediately of the results of a test: <ul style="list-style-type: none"> - If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating. - If someone tests positive, they should follow the ‘Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’ and must self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. The 10 day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. <p>Staff</p> <ul style="list-style-type: none"> • The member of staff immediately removes themselves from the workplace, going to a specially designated room • The member of staff immediately informs the senior management of their symptoms, by phone, from the designated room using their own mobile or the school phone located in the room • Should they need to use the bathroom at this time they should use a separate bathroom if possible. The bathroom will then be cleaned and disinfected using standard cleaning products before being used by anyone else. • The member of staff will organise for themselves to be picked up, if necessary, and leave the building as soon as possible 	<ul style="list-style-type: none"> • Making Eden Academy schools ‘Covid secure’ • School-based operating procedures • Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection • Coronavirus (COVID-19): implementing protective measures in education and childcare settings • PHE Education Guidance • Safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE) • RIDDOR reporting of COVID-19 • COVID-19: cleaning of non-healthcare settings guidance 			
--	--	--	---	--	--	--	--	--	--

					<ul style="list-style-type: none"> • The rooms in which the member of staff should be thoroughly cleaned and disinfected by staff wearing the appropriate PPE • Once the member of staff has left the building, the school will carry out a risk assessment of the rooms that member of staff has been occupying, the people they have been in contact with to collate any information which may be required by the PHE Advice Service or local health protection team (LHPT) <p>Pupils</p> <ul style="list-style-type: none"> • The school has in place a regime for monitoring the health status of each pupil each day. This could include: <ul style="list-style-type: none"> - initial temperature checks on arrival in school each morning; although DfE guidance does not require this, because many of our pupils are non-verbal or may have difficulties communicating that they feel unwell, this adds an additional level of reassurance for staff, pupils and families - classroom team each morning to assess and record (on a pro-forma) the health status of each child e.g. temperature, general health state, breathing, coughing, emotional state etc. - School nurse to be immediately informed of any concerns • The school has a clearly written protocol including: <ul style="list-style-type: none"> - immediate isolation of pupil from the classroom to a designated isolation room, preferably one that has a window to allow ventilation and large enough for another adult to also safely be in the room in relation to maintaining a safe distance - PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained - If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else - immediate communication to parents to collect their child 				
--	--	--	--	--	--	--	--	--	--

					<ul style="list-style-type: none"> - immediate removal of the child's designated equipment and resources from the classroom to allow for speedy cleaning and disinfection - all staff and pupils from the suspected pupil's classroom to vacate to a safe place (e.g. the school hall) to allow for cleaning and disinfecting of the classroom's surfaces - Once the pupil has left the building, the school will carry out a risk assessment of the rooms that child has been occupying, the people they have been in contact with to collate any information which may be required by the PHE Advice Service or LHPT - Any members of staff who have provided close contact care to someone with symptoms, even though wearing PPE, and any other members of staff or pupils who have been in close contact with them, even if wearing a face covering, do not need to go home to self-isolate unless: <ul style="list-style-type: none"> - they develop symptoms themselves, in which case, they should also arrange to have a test - the symptomatic person subsequently tests positive - they are requested to do so by NHS Test and Trace or the PHE advice service or PHE local health protection team if escalated 				
14.	Confirmed case(s) of coronavirus (COVID-19) amongst the school community	Staff, pupils, and visitors	Others contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	Medium	<ul style="list-style-type: none"> • The school will contact the dedicated advice service introduced by Public Health England (PHE) and delivered by the NHS Business Services Authority and do so as soon as they have a confirmed case. By calling the DfE coronavirus helpline on 0800 046 8687 and selecting option 1 they will receive advice on the action needed based on the latest public health advice. If, following triage, further expert advice is required, the adviser will escalate the school's call to the PHE local health protection team. The LHPT will also contact the school directly if they become aware that someone who has tested positive for Covid-19 attended the school, as identified by NHS Test and Trace. • The PHE dedicated advice service will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings • Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) • 			

					<p>self-isolate. The PHE dedicated advice service may then escalate this to the LHPT following initial triage</p> <ul style="list-style-type: none"> • The PHE dedicated advice service or LHPT will work with the school to guide them through the actions they need to take which may include sending home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 10 days since they were last in close contact with that person when they were infectious. <ul style="list-style-type: none"> ➢ Home-based/remote education and support will be provided for pupils in these cases • The school will keep proportionate records of pupils and staff in each group, and any close contact that takes places between children and staff in different. • The school will not share the names of people with Covid-19 unless essential to protect others. • If the school has two or more confirmed cases within 14 days, or an overall rise in sickness absence where Covid-19 is suspected it will take any additional actions as advised by the PHE dedicated advice service or LHPT. These may include recommendations that a larger number of other pupils or staff self-isolate at home as a precautionary measure. • If the LHPT and local Director of Public Health (LDPH) confirm an 'outbreak' the school will work with the LHPT in relation to addressing the risks and further testing of staff and pupils. 				
15.	Local outbreak	Staff, pupils, and families	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death Stress and anxiety	Medium	<ul style="list-style-type: none"> • In the event of a local outbreak, the LHPT will follow the government's Contain framework and advise schools of steps as necessary. • Where any individual or groups of pupils are kept at home to self-isolate, the school will revert to its spring/summer term operating arrangements and return to providing remote education and support, possibly in conjunction with in-school provision for vulnerable children and the children of critical workers. • In-school measures increased to reflect changes in either the UK (5-levels) or Local Covid Alert Level (3-levels) or additional measures recommended/implemented by the local PHE and Local Authority ahead of, or in response to any changes in the UK or Local Covid Alert Level. 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings 	All staff	Ongoing	Low

					<ul style="list-style-type: none"> Exemptions on face coverings related to the guidance for when an area moves to Local COVID Alert Level high or very high still apply to those who: <ul style="list-style-type: none"> cannot put on, wear or remove a face covering because of a physical or mental illness or impairment or disability speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate 				
16.	Staff member or pupil becomes ill at school which is non-Covid related	Staff, pupils, and visitors	Death or serious medical emergency	Medium	<p>Where seriously ill</p> <ul style="list-style-type: none"> Follow NHS guidelines. Call 999 if necessary. Isolate the ill person in a separate room if possible – send all other occupants of the room to a place of safety. Implement first aid as necessary. Maintain medical hygiene procedures throughout – wear gloves if needed and wash hands thoroughly and frequently and after the patient has left in the care of the paramedics. <p>Where not seriously ill</p> <ul style="list-style-type: none"> Where the staff member or pupil becomes not seriously ill (non-Covid related), but sufficiently so to have been sent home under normal operating circumstances they should still do so, being mindful of any operating restrictions regarding access to/egress from the building and transport arrangements 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings 	All staff	Ongoing	Low
17.	Pupil wellbeing	All pupils	Stress and anxiety arising through uncertainty, changes in normal staffing, reintroduction after an extended period out of school and reduced contact with peers		<ul style="list-style-type: none"> A range of preparatory interventions will be planned on an individual basis to prepare pupils to return to school. These may include visits to the setting and social stories Preparatory activities for all pupils available as part of the 'Camp Eden' offering during the summer holidays. Discussions with individual parents who may have specific concerns The Board and Heads have reviewed relevant Trust and school-based policies including behaviour and attendance, and have published policy statements relating to their interpretation in relation to the Covid pandemic 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings School-based operating procedures Extra mental health support for pupils and teachers Board policy statement in relation to Covid 	All staff	Ongoing	Medium

						<ul style="list-style-type: none"> School policy statement in relation to Covid 			
18.	Staff wellbeing	All staff	Stress and anxiety arising through uncertainty, and returning to work	Medium	<ul style="list-style-type: none"> Discussions with individual members of staff who may have specific concerns. Continuation of the Covid support groups in individual schools where staff can raise concerns Staff have access to Employee Assistance Programme 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings Making Eden Academy schools 'Covid secure' School-based operating procedures Education and childcare during coronavirus: Supporting wellbeing Extra mental health support for pupils and teachers 	All staff	Ongoing	Medium
19.	Lack of appropriate staff to provide in-school education in a safe and controlled manner	Staff, pupils, and families	Staff may be redeployed and/or children may not be able to attend in the short-term	Medium	<ul style="list-style-type: none"> In the event of there being significant numbers of staff absence in school due to Covid-19 (or other illness), self-isolation and/or continued shielding, the Head will consider a range of options which might include: <ul style="list-style-type: none"> redeployment from other groups reassessing safe and appropriate staff to pupil ratios deploying appropriately skilled and trained TAs to lead groups recruiting short-term staff hosting ITT trainees recruiting supply teachers Temporarily closing of one or more group (class or bubble) following the Trust's decision making framework and providing home-based provision and support 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings 	Head	Ongoing	Low
20.	First aid provision	Staff, pupils, and visitors	Serious injury or death First aider contracting	High	<ul style="list-style-type: none"> First aiders providing routine first aid treatments within 2m of a person should wear a fluid resistant face mask and, if appropriate and available, disposable plastic apron and disposable eye 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings 	All staff	Ongoing	Low

			coronavirus or spreading virus to others.		<p>protection which should be kept in or next to first aid kits.</p> <ul style="list-style-type: none"> Schools with early years and nursery facilities should apply the Government guidance in relation to paediatric first aid cover <p>CPR</p> <ul style="list-style-type: none"> In respect of more serious cases where CPR may be required, the specific advice contained in the Resuscitation Council UK guidance should be followed particularly in relation to rescue breaths. As chest compressions could produce aerosol spray, appropriate PPE should be worn i.e. fluid resistant surgical mask, gloves and eye protection (goggles or visor). If PPE is not available, use a towel or cloth such as the sling from the first aid kit to cover the person's nose and mouth while performing chest compressions A first aider should conduct a dynamic risk assessment of the situation they are faced with and apply appropriate precautions for infection control. Further information is also contained in the Government guidance for first responders and others in close contact with symptomatic people with potential COVID-19 Updated guidance and statement is available from the Resuscitation Council UK which emphasises the crucial importance of doing CPR for the person in cardiac arrest. 	<ul style="list-style-type: none"> Reopening guidelines for Eden Academy Schools Guidance for full opening: special schools and other specialist settings Making Eden Academy schools 'Covid secure' School-based operating procedures Government guidance in relation to paediatric first aid cover Resuscitation Council UK Statement on COVID-19 in relation to CPR and resuscitation in first aid and community settings Guidance for first responders and others in close contact with symptomatic people with potential COVID-19 Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) 			
--	--	--	---	--	--	---	--	--	--

21.	Use of alcohol based hand sanitiser	Staff, pupils, and visitors	Alcohol vapours ignited resulting in burns to hands	Medium	<ul style="list-style-type: none"> Wash hands with soap and water wherever possible. Supervision of hand sanitiser use given risks around ingestion. Pupils with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative When using alcohol based hand sanitisers make sure all liquid is evaporated before smoking, touching any electrical equipment or metal surfaces which may result in a static shock, or any other source of ignition. 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings 	All staff	Ongoing	Low
22.	Cleaning/exposure to virus on objects/surfaces		Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	High	<ul style="list-style-type: none"> A robust cleaning regime has been implemented indicating which areas need to be cleaned, the manner in which they will be cleaned, the frequency of the cleaning and who will carry out that cleaning Increased cleaning to take place and particular attention paid to frequently touched objects and hard surfaces including toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, play equipment, telephones, keyboards, electronic entry systems Classrooms are cleaned daily, and more often for heavily used areas. Where areas are shared between groups, the more frequent cleaning will take place as appropriate. Lidded bins in place in all classrooms for tissues and are emptied throughout the day with contents double bagged. Rooms are well ventilated with windows being kept open where possible. Where doors are propped open to aid ventilation, this is in line with fire safety and safeguarding requirements. Cleaning and other staff are briefed on the cleaning regimes. A supply of antibacterial wipes/alcohol gel is made available in school (including classrooms) to encourage staff/pupils to help maintain cleanliness in personal work areas Where there is a suspected or confirmed case of Covid-19 within the school, PHE guidance on cleaning and waste in these circumstances is followed. Staff know how to put on and take off PPE correctly 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings Making Eden Academy schools 'Covid secure' School-based operating procedures Necessary standards in relation to cleaning in Eden schools COVID-19: cleaning in non-healthcare settings Managing school premises, which are partially open, during the coronavirus outbreak COVID-19: infection prevention and control (IPC) Putting on PPE Taking off PPE Safe working in education. 	Premises Manager & Head	Ongoing	Low

					<ul style="list-style-type: none"> Regular check are made of supplies of cleaning materials, liquid soap, paper towels, tissues, toilet roll, bin bags etc. to ensure appropriate stocks are maintained and reordered in good time Arrangements are in place for the disposal of clinical and general waste where required Appropriate arrangements are in place for laundering, cleaning, and decontamination of soiled items/equipment in line with national guidance 	childcare and children's social care settings, including the use of personal protective equipment (PPE)			
23.	School reopening additional buildings or parts of the schools following partial or full closure and lack of statutory testing and/or maintenance	Staff, pupils, and visitors	Equipment / system failure leading to enhanced physical or biological risks to people	Medium	<ul style="list-style-type: none"> Statutory testing and maintenance, such as water hygiene testing/flushing, lifts, gas safety, fire safety, play/sporting equipment tests, has taken place during the Covid period Head/Caretaker has ensured all necessary checks/paperwork/maintenance is up to date prior to the full reopening of the school Where checks / paperwork / maintenance is lacking; steps taken to address this prior to reopening including items taken out of use (where possible), or guidance obtained from a competent person 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings Making Eden Academy schools 'Covid secure' School-based operating procedures Eden cleaning and maintenance checklists Managing school premises, which are partially open, during the coronavirus outbreak 	Head & Premises Manager	Prior to opening	Low
24.	Inability to operate emergency systems or procedures	Staff, pupils, and visitors	Inability to implement appropriate social distancing and/or protective measures	High	<ul style="list-style-type: none"> Emergency Plan, Fire Safety Management & Evacuation Plans Fire Risk Assessment have been reviewed and updated where necessary to reflect current and planned operating arrangements. Ensure any required Personal Emergency Evacuation Plans (PEEPs) remain in place or are created for 'new' staff/pupils where necessary, are appropriate to current circumstances and that they are understood by all staff working in the setting. Staff, pupils, and visitors to undergo induction in the fire and emergency routines and accident/first aid procedures where these have changed, including where usual routes may have changed. Clarify means of summoning emergency assistance, particularly when operating social distancing. 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings Reopening guidelines for Eden Academy Schools Making Eden Academy schools 'Covid secure' School-based operating procedures 	All staff	Ongoing	Low

25.	Performing arts provision – music and singing	Staff and pupils	Contracting coronavirus and/or passing onto others at home; exacerbation of existing medical conditions; serious respiratory illness; death	High	<ul style="list-style-type: none"> Playing instruments and/or singing in small groups such should take place outdoors wherever possible. If indoors, group sizes will be limited in relation to the space and other mitigations will be considered including seating positions Where instruments and equipment have to be shared, they will be disinfected regularly and always between users, following government guidance When planning an indoor or outdoor performance with a live audience, these should be in the lowest risk order as set out in the DCMS guidance 	<ul style="list-style-type: none"> Guidance for full opening: special schools and other specialist settings Guidance for full opening: schools School-based operating procedures DCMS Performing Arts Guidance 	All staff	Ongoing	Low
26.	<p>National lockdown</p> <p>THIS RISK IS CLOSED w.e.f. 2nd December 2020 and replaced by #27 below.</p> <p>It will be reopened in the event of any further national restrictions</p> <p>RISK REOPENED following new national restrictions w.e.f. 5th January 2021</p>	Staff, pupils, and visitors	Increased restrictions nationally	High	<ul style="list-style-type: none"> HMG guidance is for special schools to remain open for vulnerable children and young people and those of key and critical workers whilst recognising that “on occasion special schools may encounter circumstances where they cannot provide their usual interventions and provision at adequate staffing ratios, or with staff with vital specialist training” Children whose doctors have confirmed they are clinically extremely vulnerable are advised not to attend education whilst the national restrictions are in place. Individuals whose doctors have identified them as being clinically extremely vulnerable are advised to work from home and not to go into work; the Trust has advised these staff not to come into school whilst the national restrictions are in place Operating protocols updated to reflect the changes in guidance in relation to clinically extremely vulnerable (CEV) staff and pupils In year 7 and above, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained although the previous range of exemptions continue to apply Dialogue with staff and the unions will continue through the local Covid-19 groups following updating of the Trust-wide and school-based risk assessments. Further use of local control measures in relation to staff shortages (#19) Use of home-based provision for any children who are not attending 	<ul style="list-style-type: none"> School-based operating procedures Critical workers and vulnerable children who can access schools or educational settings School national restrictions guidance 	Heads and Covid-19 groups	Ongoing	High

					<ul style="list-style-type: none"> • Formal reintroduction of shielding advice • Reintroduction of home working for some roles where feasible and appropriate 				
27.	<p>Implementation of revised Local Restriction Tiers</p> <p>THIS RISK IS CLOSED w.e.f. 5th January 2021 and #26 above reopened.</p> <p>It will be reopened following the lifting of national restrictions</p>	Staff, pupils, and visitors	Variation in local restrictions	High	<ul style="list-style-type: none"> • CEV pupils should return to school, except those in Tier 4 areas, but those who remain under the care of a specialist health professional may need to discuss their care with their health professional at their next planned clinical appointment elsewhere. • CEV staff can attend school except those in Tier 4 areas, but at those schools in a Tier 3 area, staff and Heads may wish to discuss flexibilities in working arrangements • Operating protocols updated to reflect the changes in guidance in relation to clinically extremely vulnerable (CEV) staff and pupils • Exemptions on face coverings related to the guidance for all Tiers still apply to those who: <ul style="list-style-type: none"> ➢ cannot put on, wear or remove a face covering because of a physical or mental illness or impairment or disability ➢ speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate • Continued dialogue with staff and the unions through the local Covid-19 groups following updating of the Trust-wide and school-based risk assessments. • Continued use of local control measures in relation to staff shortages (#19) • Use of home-based provision for any children who are not in school • Continued use of home-working for some staff where feasible and appropriate 	<ul style="list-style-type: none"> • Guidance for full opening: special schools and other specialist settings • Making Eden Academy schools 'Covid secure' • School-based operating procedures • Local restriction tiers: what you need to know • Contingency framework: education and childcare settings (excluding universities) 	Heads and Covid-19 groups	Ongoing	High
28.	<p>Implementation of the DfE's Contingency Framework</p> <p>THIS RISK IS CLOSED w.e.f. 5th January 2021 and #26 above reopened.</p> <p>It will be reopened following the lifting</p>	Staff and pupils	Restriction of in-school provision	High	<ul style="list-style-type: none"> • Operating protocols updated to reflect the Contingency Framework and latest DfE guidance 	<ul style="list-style-type: none"> • School-based operating procedures • Contingency framework: education and childcare settings (excluding universities) 	Heads, Executive team and staff	Ongoing	High

	of national restrictions								
29.	Requirement to implement testing ¹	Staff and pupils	Transmission of the virus through specific testing arrangements	High	<ul style="list-style-type: none"> • Arrangements will be put in place for the testing of all secondary age pupil and staff in those schools in accordance with the technical guidance issued by the NHS, PHE & HSE • Due to the nature of the learning difficulties of our pupils, they will be unable to self-administer the test which will therefore be carried out by appropriately trained clinical staff including the school nurse (where they are appropriately designated by the Local Authority) or staff deployed by the Local Authority for that purpose • After the initial mass testing, all secondary school staff will be able to have routine testing once a week; • Home testing will be implemented in our primary schools for staff <u>only</u>, using the approved 'home test kits' ("self-test devices") • The Trust will continue to implement self-isolation of staff and pupils for close contacts until further guidance and clarification is received on the use of 'supervised test kits' for this purpose, and will then only implement for staff, not pupils 	<ul style="list-style-type: none"> • NHS guidance COVID-19 National Testing Programme: Schools and College handbook • EAT/School risk assessment for general and clinical activities on the asymptomatic testing site 	Heads, Executive team and staff	Ongoing	Medium
30.	Inappropriate safeguarding arrangements during the testing process	Pupils	Access to pupils by individuals who have not undergone the appropriate checks	Medium	<ul style="list-style-type: none"> • All adults involved with in the testing programme will either be: <ul style="list-style-type: none"> - designated school staff, or - hold an Enhanced Disclosure for Regulated Activity (i.e. with a children's barred list check), checked and supervised by a member of the school staff • Test Assistants who are physically administering swab tests to pupils MUST hold an Enhanced Disclosure for Regulated Activity, i.e. with a Children's Barred list check. 	<ul style="list-style-type: none"> • Eden's Child protection & safeguarding Policy • Covid appendix to the Eden Child Protection Policy – December 2020 • Keeping children safe in education • Coronavirus (COVID-19): safeguarding in schools, colleges, and other providers 	All staff	Ongoing	Low

¹ This should be read in conjunction with the separate Risk Assessment for General and Clinical Activities on the Asymptomatic Testing Site, which is required by the PHE and HSE as a requirement for registering schools as testing sites.

31.	Transmission of COVID-19 due to layout and condition of premises e.g. testing location, environment, unauthorised access	All accessing the test facility and those administering the test or self-administering	Serious respiratory illness; death	Medium	<ul style="list-style-type: none"> Individuals should not be entering the school with symptoms of Covid-19 as outlined in section 13 and in the school's operating protocols. Testing will take place indoors in a designated area and established in accordance with the technical guidance issued by the NHS, PHE & HSE. 	<ul style="list-style-type: none"> NHS guidance COVID-19 National Testing Programme: Schools and College handbook EAT/School risk assessment for general and clinical activities on the asymptomatic testing site 	Head and testing centre staff	Ongoing	Medium
32.	Contact between test subjects and others manning the testing area	All accessing the test facility and those administering the test or self-administering	Serious respiratory illness/death	Medium	<ul style="list-style-type: none"> Individuals should not be entering the school with symptoms of Covid-19 as outlined in section 13 and in the school's operating protocols. Testing arrangements will be undertaken in accordance with the technical guidance issued by the NHS, PHE & HSE. 	<ul style="list-style-type: none"> NHS guidance COVID-19 National Testing Programme: Schools and College handbook EAT/School risk assessment for general and clinical activities on the asymptomatic testing site 	Head and testing centre staff	Ongoing	Medium
33.	Poor hygiene/ cleaning regimes within the testing area and/or inappropriate waste disposal	All staff, pupils and cleaning operatives and those responsible for waste disposal	Serious respiratory illness/death	High	<ul style="list-style-type: none"> Testing arrangements, including the associated cleaning operations and waste disposal, will be undertaken in accordance with the technical guidance issued by the NHS, PHE & HSE. 	<ul style="list-style-type: none"> NHS guidance COVID-19 National Testing Programme: Schools and College handbook EAT/School risk assessment for general and clinical activities on the asymptomatic testing site 	Head, testing centre and cleaning staff	Ongoing	Medium
34.	Ongoing Covid-19 infection in school because of lack of regular testing	All secondary age pupils, staff and	Ill health/death, community transmission	Medium	<ul style="list-style-type: none"> After the initial mass testing, all secondary school staff will be able to have routine testing once a week; pupils and staff will be able to do 'serial testing' if one of their contacts within school tests positive. The Trust will support all moves to extend mass, routine and serial testing to primary schools 	<ul style="list-style-type: none"> NHS guidance COVID-19 National Testing Programme: Schools and College handbook 	Head	Ongoing	Medium

		other adults in the school			<ul style="list-style-type: none"> • Pupils and staff will be able to do 'serial testing' if they are a close contact of a positive case. This will allow them to stay in education if they provide written consent and agree to take a daily test in the morning for 7 consecutive school days. • If staff, pupils or students cannot take a test (e.g. on the weekend) they should self-isolate for that day, and resume serial contact testing on their return to school. If they return after the 7 days are finished, then they should take one final test, and if it is negative, they can return to school and their testing period is complete (even if they have not taken 7 tests in total). • If staff or pupils do not wish to be tested daily or are unable to be tested for any reason, they must self-isolate in accordance with national guidance until 10 days after the person they are a contact of tested positive or displayed symptoms. • If at any point they test positive on the lateral flow device they will need to leave school, self-isolate and take a further PCR test. If the PCR test is positive, they will need to self-isolate for 10 days from the point of the positive PCR test. Others in their household or social bubble must also self-isolate for 10 consecutive days from the date the PCR test was administered. • Any new positive cases during serial contact testing will reset the clock for the serial contact testing (daily testing) to the start of 7 days 	<ul style="list-style-type: none"> • School-based operating procedures 			
--	--	----------------------------	--	--	--	---	--	--	--